

**GILMER COUNTY PUBLIC SCHOOLS  
APPLICATION FOR USE OF SCHOOL FACILITIES**

Building (or grounds) to be used: \_\_\_\_\_  
To be opened at: \_\_\_\_\_ o'clock  
Date(s) of activity: \_\_\_\_\_  
Performance time from: \_\_\_\_\_ to \_\_\_\_\_  
Date(s) of rehearsals (if applicable): \_\_\_\_\_ Time: \_\_\_\_\_  
Group using facilities: \_\_\_\_\_  
Type of activity: \_\_\_\_\_  
Please Check: Profit Making Activity  Yes  No Amount to be charged: \_\_\_\_\_  
If fee is charged, send statement to:

Name	Address	Phone
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**Personnel and equipment required**

Custodian _____	P.A. System _____
Cook _____	Scoreboard _____
Projectors _____	Bleachers _____
Screen _____	Shower Room _____
Field Lights _____	Other _____

As a representative of the above-named organization, the undersigned agrees to the use of the above listed school facilities in accordance with the Gilmer County Policy on Use of School Facilities. Information on reverse side must also be completed as applicable. All activities must be coordinated with building level administrator.

**ACTION**

Principal:  Approved  Disapproved Signature \_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Signature of Principal Address \_\_\_\_\_

Board of Education:  Approved Phone: \_\_\_\_\_  
 Disapproved Date: \_\_\_\_\_

\_\_\_\_\_  
Signature of Superintendent (if Board approval is required) Date

(To be completed in duplicate form and returned to Principal 10 days prior to event to insure timely consideration for approval). In the event that Board approval is required, applications must be signed by the principal and submitted to the office of the superintendent on Tuesday, prior to the board meeting before the activity.

**AGREEMENT OF INDEMNITY**

**To be signed by all users**

The undersigned, in consideration of being granted permission to use Gilmer County School facilities and property, agrees that undersigned shall indemnify and hold forever harmless the Gilmer County Board of Education and its employees against any liability as a result of any accident, injury or other mishap that may occur to anyone during, or as a result of said use of those facilities and property. The undersigned further agrees to defend against any claim brought against the Gilmer County Board of Education or any of its employees as a result of any such accident, injury or mishap.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
UNDERSIGNED

**CERTIFICATE OF INSURANCE**

**To be signed by all non-school profit making users and others as requested.**

Undersigned further covenants and agrees that it shall be covered by an appropriate liability insurance policy in an amount of no less than \$500,000 for the purpose of insuring against any injury as a result of any accident or mishap during or as a result of the use of said facilities and property. A copy of said certificate of insurance will be submitted to the Gilmer County Board of education within 5 ays after Board of Education approval. We further understand that failure to submit said certificate will result in cancellation of the activity.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
UNDERSIGNED

Pol:6010

Board Adoption: July 21, 2014