

**GILMER COUNTY SCHOOLS
POLICY MANUAL
POLICY NO. 3022**

TITLE: CLASS RANK

1. Administrative Regulation.

The Superintendent shall promulgate an Administrative Regulation for the purpose of establishing a class ranking, by grade point average, for students in grades 9 - 12. The Administrative Regulation shall provide for the recognition of the grades of students transferring to the high school; however, such students shall have no established class rank for purposes of graduation honors until such time as they have completed two (2) consecutive semesters prior to the seventh semester. Students entering the high school from a home schooling environment shall have no established grade point average or class rank for purposes of graduation honors until such time as they have completed two (2) consecutive semesters prior to the seventh semester. No student shall be eligible for graduation honors, unless they have been enrolled for two (2) consecutive semesters prior to the seventh semester utilized for purposes of determining such honors. The Administrative Regulation shall address the following:

1.1 a provision for students completing graduation requirements before their class;

1.2 a system for fairly averaging credit recovery, virtual courses and other makeup courses;

1.3 a statement of the methods for such computation and assignment to be made available for those to whom a student's grade point average or rank in class is released;

1.4 grade point average for the purposes of establishing valedictorian and salutatorian, highest honors, high honors and honors will be calculated and determined based on completion of the seventh semester composite GPA;

1.5 no student transferring into Gilmer County Schools shall be eligible for valedictorian or salutatorian unless they have completed two consecutive semesters prior to the seventh semester for the purposes of determining such honors, and they are subject to the rules and regulations associated with the calculation of class rank. These students may be recognized as honors graduates only;

1.6 grade point averages and class rank on transcripts issued prior to the rank verification process are tentative and subject to change based upon the results of the verification process which occurs after the collection of seventh semester grades;

1.7 for the purpose of calculating class rank, the grade point average will be based upon the grading scale at the time in which the respective course(s) was taken.

2. Review Schedule. This policy shall be reviewed in accordance with the Policy Review Schedule published by the Superintendent.